

# WEST CHESTER AREA SCHOOL DISTRICT

No. 223AG1

ADMINISTRATIVE GUIDELINE

APPROVED: August 22, 2016

REVISED: June 24, 2024

## 223AG1 Student Parking and Driving Permission Form

**\*\*No student may park on school district property during school hours without first obtaining a parking pass. Parking without a parking pass will result in discipline as set forth in #13 herein.\*\***

Student Name \_\_\_\_\_ School \_\_\_\_\_ Grade \_\_\_\_\_

Driver's License # \_\_\_\_\_ Telephone # \_\_\_\_\_

### VEHICLE INFORMATION

### INSURANCE INFORMATION

Vehicle #1 Color/Make/Model	License Plate #	Insurance Company
Vehicle #2 Color/Make/Model	License Plate #	Insurance Policy #

### **Parking and Driving Regulations**

1. Complete the application and submit with the fee of \$70 cash or check (payable to WCASD) along with copies of the vehicle registrations, valid driver's license and insurance cards. Applications will be accepted in the main office beginning **August 15<sup>th</sup>**.
2. Any unsold spaces will be assigned on a first come/first serve basis. At the start of the second semester, the parking fee will be \$35.
3. All student vehicles driven and parked on school grounds must be registered with the school and have a current parking pass properly displayed.
4. All student drivers must be licensed with valid vehicle registration and current insurance coverage.
5. **The school is not responsible for vehicles or their contents.**
6. Students are **NOT** to park in staff parking lots, handicapped spaces, fire lanes, visitor parking spaces, or walkways.
7. Regardless of weather conditions, students may park **ONLY** in the student lot. On snowy days, parking is more limited. Students are advised to use alternative transportation (bus or drop-off).
8. Students are to abide by school property speed limit of fifteen (15) miles per hour and all traffic signs/signals.
9. Loitering in parking lots is not permitted. Students are not permitted to visit cars during school hours without approval from an administrator.

10. Students are not to drive their vehicles from school grounds until the end of the school day unless traveling from /to Work Study, Allied Health, Education Practicum or TCHS.

11. Students may not share or sell a parking hang tag. Students risk revocation of parking privileges and disciplinary action if tags are shared or sold.

12. Students with outstanding school obligations will not be permitted to apply for a parking permit.

13. Student violation of school parking/driving regulations will result in the following disciplinary action: First offense-warning, Second offense-Saturday School, Third Offense-Revocation of parking/driving privileges for the current and/or subsequent school year. Subsequent Offenses-Continued violations after revocation of parking/driving privileges may result in out-of-school suspension.

Signature of Student

Signature of Parent/Guardian

**Driving/Riding Permission for School Related Activities**

**I give my student permission to drive to and from school related activities.**

**By my signature below, I certify that:**

- The above-named student and I assume responsibility for all risks involved and release the West Chester Area School District, its board members, administration, and employees from all liabilities involved herein related to my student driving to and from school related activities and/or transportation of other passengers.
- I understand that the WCASD assumes no responsibility for my student once they leave the high school campus, and that WCASD’s insurance policies do not provide coverage for my student as a driver at any time.
- I understand that automobile use is a privilege and not a right, and that driving privileges may be revoked in the event of school policy violations.
- I understand that it is my and my student’s responsibility to comply with all rules and regulations related to my student’s license, including, but not limited to, nighttime driving and passenger number and type restrictions.

Signature of Parent/Guardian

Date

Phone Number

<b><u>Office Use Only</u></b>			
Grade Verified:	Yes	No	Amount Paid: \$_____ Check #_____ Cash_____
Copy of Driver’s License:	Yes	No	Copy of Insurance Card: Yes No
<b>PERMIT #</b> _____			
Issued by _____			